



WE ARE RECRUITING FOR A

# Chemistry Education Manager

## Secondment opportunity

We are looking to second an experienced Chemistry teacher into SSERC, two days a week, between August 2024 to end June 2025.



[WWW.SSERC.ORG.UK](http://WWW.SSERC.ORG.UK)



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## KEY RESPONSIBILITIES

# What will you do?

- Deliver or help with the delivery of existing Professional Learning activities relating to Chemistry and other Sciences as appropriate.
- Help with the analysis of evaluations and other information to improve current Professional Learning offerings where Chemistry is the focus.
- Using up-to-date knowledge of the landscape around Scottish Chemistry teaching, help devise new Chemistry Professional Learning courses.
- Work with partner organisations, such as the Royal Society of Chemistry, to investigate opportunities for cooperation in developing or presenting Professional Learning.
- Review and update current Chemistry resources on the website, particularly in light of any changes to Learning and Teaching.
- Develop new Chemistry practical activities - particularly to support new courses such as the NPA courses.
- Answer some of the Chemistry queries that come in that relate to technical or chemistry issues or teaching rather than Health and Safety.

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## BENEFITS

# What's in it for you?

- Mandatory close between Christmas & New Year
- Free car parking
- Training and development opportunities
- Employee assistance programme

## WHAT TO EXPECT

- **Length of secondment:** The initial secondment with SSERC will be for 10 months from mid August 2024 to the end of June 2025 (negotiable based on successful candidate's own local authority term dates).

At the end of the secondment with SSERC, you will return to your substantive post within the school from which you were seconded, where the terms and conditions of your contract of employment will take effect. Your local authority guarantees to reinstate you in your former job, with the pay and benefits that you would have received had the secondment not taken place.

- **Job title and duties:** Your job title during the secondment will be Education Manager (Chemistry) the full job description can be found [here](#). During the secondment, you will be based at SSERC HQ and report to Chris Lloyd, Head of Advisory Service.
- **Hours of work:** During your secondment, you will be contracted to work 14 hours per week. These hours are the minimum for you to carry out duties to the satisfaction of SSERC and as necessitated by the needs of the business. From time to time, you may be required to work some additional hours as is reasonable to meet the requirements of the organisation. Normal hours of work are between 9 am and 5 pm. You will be entitled to 60 minutes for lunch at any time between noon and 2 pm.
- **Employment terms and remuneration:** While seconded to SSERC, you will remain an employee of your local authority at all times and will therefore continue to be paid by them.



## WHAT WE DO

# About us

SSERC is a local authority shared service, providing support to education practitioners across all thirty-two Scottish Education Authorities.

SSERC offers a broad portfolio of services, principally in support of the STEM (Science, Technology, Engineering and Mathematics) areas of the curriculum, not available from any other source and which can be broken down into three main strands of activity:

- provision of Professional Learning for early years, primary and secondary teachers, school and college technicians and childminders
- the Advisory Service
- STEM engagement activities including the Young STEM Leader Programme, the STEM Ambassador in Scotland Programme, ENTHUSE Partnerships, Education/Industry Partnerships, ESERO Space Champion, Nuffield Research Placements and the Scottish STEM Placement Programme.



[WATCH OUR  
SHORT VIDEO](#)

## WHAT WE DO

**We provide Professional Learning for early years, primary and secondary teachers, school and college technicians and childminders. Through our Advisory Service, we provide health and safety advice for practical Science & Technology work. Our STEM Engagement team incorporates diverse programmes that further increase access to, and participation in STEM, beyond the classroom setting.**



### SAFETY IN MICROBIOLOGY COURSE:

*"Everything was incredibly well prepared and well done. Fitting so many skills into only 3 days while making all of it relevant and easy to understand is impressive and I'd highly recommend this course for technicians and teachers alike".*



### VEX GO DIGITAL COURSE:

*An awesome day at SSERC with a group of delegates learning how to use VEX Go kits. They built cars, creatures and the Code Base to learn all about how the kits and online resources created by VEX, can be used to enhance STEM and skills in schools.*



### NEPTUNE ENERGY STEM CHALLENGE SHOWCASE EVENT

*A fantastic day celebrating the successes of this Education Industry Partnership.*

# Our Values

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## Respect: we treat others as we expect to be treated

We acknowledge and respect differences in each other, and provide a safe, supportive environment in which all individuals and staff are valued and encouraged to engage in open two-way communication. We understand our stakeholders' needs and expectations and go out of our way to meet these.

## Innovation: we provide unique solutions and ideas

We embrace change, for ourselves and for our stakeholders and partners. We are continuously moving forward, innovating, and improving with a strong focus on sustainable processes and practices. We continually offer new inexpensive ideas that can be translated into the learning environment with ease.

## Integrity: we do the right thing

We demonstrate honesty, fairness, openness and clear boundaries in all our interactions, behaviours and practices within the organisation and with those with whom we engage with externally. People trust us to adhere to our word. We will adopt to practices that support business sustainability<sup>1</sup>



## Passion: what we do we do with enthusiasm

We use our drive and commitment to energise, engage and inspire others. We show pride, enthusiasm and dedication in everything that we do. We are committed to delivering high quality products and services.

## Excellence: what we do we do well

We take pride in our work and strive to achieve the highest standards of quality and excellence by continuously learning, developing, and improving. We will demonstrate a commitment to teamwork and sharing knowledge, resources and skills.

# What next?

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## Submit your expression of interest

If you are interested in applying for this secondment opportunity, please submit a CV and cover letter indicating why you think you would be a suitable candidate. Expression of interest should be sent to [alastair@sserc.scot](mailto:alastair@sserc.scot), making the subject of the email: **Secondment Chemistry**. The closing date for submission is Friday 26th April 2024 at 5 pm.

Selected candidates will be invited to interview shortly after the closing date. If you would like to discuss this opportunity further, please contact Chris Lloyd, Head of Advisory Service and Education Manager for Chemistry at SSERC: [chris.lloyd@sserc.scot](mailto:chris.lloyd@sserc.scot)

**If you intend to express an interest in this opportunity, it is important that you have discussed this with both your Head Teacher and the appropriate Local Authority representative.**

We are committed to equality of opportunity for all staff, and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

[FULL JOB DESCRIPTION](#)

[PERSON SPECIFICATION](#)

