Dear Colleague

**Nomination to be a member of the Board of Directors and Trustees of SSERC**

SSERC is a Local Authority shared-service providing support across all thirty-two Scottish Education Authorities which provides a broad range of services to support the education community, specifically in relation to the Science, Technology, Engineering and Mathematics (STEM) curricular areas. More information about SSERC can be found within our Annual Reports which can be located at: <https://www.sserc.org.uk/annual-reports/>

We are currently looking to expand our Board of Directors and Trustees to support the growth and development of the organisation at this critical time of educational change.

Typically members of the SSERC Board of Directors fall into five categories:

1. Elected members from Local Authorities who have a role or interest in:
   1. STEM education
   2. Health and Safety
   3. Community learning and development
   4. The Third Sector (education focussed).
2. Officers from Local Authorities who have a role or interest in:
   1. STEM education
   2. Health and Safety
   3. Community learning and development
   4. The Third Sector (education focussed).
3. MSPs/MPs who have a role or interest in:
   1. STEM education
   2. Health and Safety
   3. Community learning and development
   4. The Third Sector (education focussed).
4. Leaders from School Leaders Scotland, Association of Heads and Deputies in Scotland and the Association of Directors of Education or other national education bodies.
5. Other members co-opted onto the Board to provide specific knowledge, advice and support.

A list of current Board of Director and Trustee members can be found at: <https://www.sserc.org.uk/board-of-directors/>

We are interested in supplementing the Board with members representing category 2.

We are particularly interested in supplementing the Board with members who represent category 5, specifically those currently involved in:

* early years education sector
* community learning and development sector
* the Third Sector (education focus)
* Scotland College sector (specifically STEM College Partnership leads)
* a practicing primary teacher / primary Principal Teacher with a passion for STEM education
* a practicing Faculty Head/Principal Teacher with a STEM focus.

Nominations are placed before a nominations committee. The Board of Directors and Trustees of SSERC have no less than 6 and no more than 20 members, balanced across categories 1 -5 above and with a geographic balance. We will be looking to appoint up to an additional 6 members to the Board.

The Board meets four times a year at SSERC in Dunfermline. Meetings take place on a Friday, usually:

* End May/beginning June
* Mid- August
* 2nd week December
* Mid – March

Board meetings have recently been conducted using digital technology and this will continue to be an option for Board meetings and for individual Board members.

If you would like to nominate a person to become a member of the SSERC, Board of Directors and Trustees, please e-mail [alastair.macgregor@sserc.scot](mailto:alastair.macgregor@sserc.scot) attaching a CV of the nominee which clear outlines their knowledge, skills and experiences that would make them an ideal candidate to take up this exciting opportunity to shape the future direction of the organisation.

If you would like further information relating to this opportunity, please contact [Sheila@sserc.org.uk](mailto:Sheila@sserc.org.uk) who will arrange for a telephone discussion with our Chief Executive Officer.

Nominations will be accepted until the 13th November 2020. The nominations committee will meet end of November 2020. Training will be provided for a new Board members in early December 2020.